

# TRACTATENBLAD

VAN HET

KONINKRIJK DER NEDERLANDEN

---

JAARGANG 2000 Nr. 63

---

A. TITEL

*Verdrag tussen het Secretariaat van het Raamverdrag van de Verenigde Naties inzake klimaatverandering en het Koninkrijk der Nederlanden betreffende de zesde zitting van de Conferentie van de Partijen van het Raamverdrag van de Verenigde Naties inzake klimaatverandering, met bijlagen;  
New York, 28 april 2000*

B. TEKST

**Agreement between the Secretariat of the United Nations Framework Convention on Climate Change and the Kingdom of the Netherlands regarding the sixth session of the Conference of the Parties to the United Nations Framework Convention on Climate Change**

Recalling decision 2/CP.5 of 5 November 1999 whereby the Conference of the Parties of the United Nations Framework Convention on Climate Change (hereinafter referred to as “the Convention”) decided that the sixth session of the Conference of the Parties would be held from 13 to 24 November 2000;

Whereas the Conference of the Parties accepted with gratitude the generous offer of The Government of the Kingdom of the Netherlands (hereinafter referred to as “the Government”) to host the sixth session of the Conference of the Parties in The Hague;

Whereas the Conference of the Parties requested the Executive Secretary to conclude a host country agreement with the Kingdom of the Netherlands on arrangements for the sixth session of the Conference;

Now therefore the secretariat of the United Nations Framework Convention on Climate Change (hereinafter referred to as “the secretariat of the Convention”) and the Kingdom of the Netherlands hereby agree as follows:

## Article 1

*Date and place of the Conference*

The Conference shall be held at The Netherlands Congress Centre (NCC), The Hague, from 13 to 24 November 2000.

## Article 2

*Attendance at the Conference*

1. In accordance with the provisions of the Convention, the sixth session of the Conference of the Parties shall be open to:
  - a) Representatives of the Parties to the Convention;
  - b) Representatives of observer States referred to in paragraph 6 of Article 7 of the Convention;
  - c) Representatives of the United Nations, its specialized agencies and the International Atomic Energy Agency;
  - d) Representatives of the observer organizations referred to in paragraph 6 of Article 7 of the Convention;
  - e) Other persons invited by the secretariat of the Convention.
2. Access to the representatives of the information media accredited to the Conference shall be provided.

## Article 3

*Premises, equipment, utilities and supplies*

1. The Government shall provide such conference space and facilities at The Netherlands Congress Centre (NCC) as are necessary for the holding of the Conference, including conference rooms for informal meetings, office and storage space, lounges, and other related facilities as well as the necessary space for mass media (press, television and radio), and the accredited observers referred to in paragraph 1 (d) of Article 2 above as specified in Annex I to the present Agreement.
2. The Government shall also provide to the secretariat adequate space to carry out its functions, including the necessary space for offices, registration, and other related facilities.
3. The premises referred to above shall remain at the disposal of the secretariat of the Convention, for the purposes of the Conference, 24 hours a day throughout the Conference and for such additional time in advance of the opening and after the closing of the Conference as is agreed between the secretariat of the Convention and the Government for the preparation and settlement of all matters connected with the Conference.
4. The Conference rooms shall be equipped for simultaneous interpretation and sound recordings in the six languages of the Conference.

Each interpretation booth shall have the capacity to switch to all seven channels (the “floor” i.e. the speaker-plus each channel). The Arabic and Chinese booths require a system whereby the interpreters can override either the English or French booth so that the Arabic and Chinese interpreters can work into those languages without physically moving to either booth.

5. The Government shall at its expense adequately furnish, equip and maintain such equipment as computers and typewriters with keyboards in the languages needed as specified in Annex II to the present Agreement and shall furnish and maintain in good repair all the rooms and equipment as are necessary for the effective conduct of the Conference. Such equipment and supplies shall be available and in full functioning order three (3) days before the Conference, unless otherwise stated in the Annexes.

6. The Government shall provide and bear the cost of all necessary utility services, such as water and electricity as well as telephone communications of the secretariat of the Conference and its communications by mail, telex, telefax, electronic mail transmission or telephone when such communications are authorized by the Executive Secretary of the secretariat of the Convention or the persons delegated by him.

7. The Government shall provide and bear the cost of transport and insurance charges from any established United Nations Offices, as required, to the site of the Conference and return of all secretariat supplies and equipment required for the adequate functioning of the Conference. The secretariat of the Convention, in consultation with the Government, shall determine the mode of shipment of such equipment and supplies. The Government may also provide equivalent equipment at the conference venue instead.

8. The Government shall provide to the Conference, in the premises, on a commercial basis, banking, post office, telephone, telefax and other telecommunications facilities, catering facilities and travel agency, and a secretarial service centre, equipped in consultation with the secretariat of the Convention, for use by the persons referred to in Article 2.

9. The Government shall ensure the necessary banking arrangements to enable the secretariat to perform all administrative functions related to the Conference.

10. The Government shall install and make available, at no cost to the secretariat of the Convention, facilities for media representatives including print media, television and radio broadcasters and news agencies, for the coverage of the proceedings of the Conference, as specified in Annex I, Annex II and Annex IV. The Government shall appoint a press/media officer who will liaise with the press/media officer designated by the secretariat of the Convention in co-ordinating and establishing the media facilities and media needs of the Conference.

11. In addition to the press, film, radio and television broadcasting facilities mentioned in paragraph 10 above, the Government shall provide, at no cost to the secretariat of the Convention, a press working area, a briefing room for correspondents, radio and television studio and areas for interviews and programme preparation.

12. The Government will make every effort to provide facilities equipment and services for the Conference that are environmentally sound.

#### Article 4

##### *Medical facilities*

The Government shall provide adequate medical facilities for first aid in emergencies within the conference area. Immediate access and admission to hospital will be assured by the Government whenever required, and the necessary transport shall be constantly available on call.

#### Article 5

##### *Police protection*

1. The Government shall furnish at its expense such police protection that may be required to ensure the efficient functioning of the Conference without interference of any kind. Such police service shall be under the direct supervision and control of a senior officer to be provided by the Government. He/she shall work in close co-operation with the Security Liaison Officer designated by the secretariat of the Convention for the purpose, so as to ensure a proper atmosphere of security and tranquillity. The Government shall provide security equipment, as described in Annex II. Security within The Netherlands Congress Centre (NCC) will be under the control of the United Nations, while the security outside The Netherlands Congress Centre (NCC) will be the responsibility of the Government.

2. In case the Government considers that imperative security measures need to be taken outside The Netherlands Congress Centre which may affect the application of paragraph 1 of this Article, practical solutions shall be agreed in an exchange of letters between the Government and the secretariat of the Convention. The Government shall be represented by a duly authorized officer, made known to the secretariat of the Convention in due time before the start of the Conference. The secretariat of the Convention shall be represented by the designated Security Liaison Officer.

## Article 6

*Hotel accommodation*

The Government shall ensure that adequate accommodation in hotels or residences is available at reasonable commercial rates for persons participating in or attending the Conference.

## Article 7

*Transportation*

1. The Government shall ensure the availability of adequate public or private transportation for all Conference participants and the staff of the secretariat of the Convention, as well as other United Nations officials, to and from the airport for the time required before and after the Conference, as well as transportation to and from the principal hotels and the Conference premises for the duration of the Conference.

2. The Government, in consultation with the secretariat of the Convention, shall also provide at its expense an adequate number of cars and minibuses (including drivers) to the secretariat of the Convention and other United Nations officials during the Conference. The coordination of the use of the buses will be ensured by transportation dispatchers to be provided by the Government (included in Annex III).

## Article 8

*Local personnel*

1. The Government shall appoint an official who shall act as a liaison officer between the Government and the secretariat of the Convention and shall be responsible, in consultation with the Executive Secretary of the secretariat of the Convention, for carrying out the administrative and personnel arrangements for the Conference as required under this Agreement.

2. The Government shall engage and provide at its expense and place under the general supervision of the Executive Secretary of the secretariat of the Convention the local personnel required in addition to the secretariat staff:

- a) to ensure the proper functioning of the equipment and facilities referred to in Article 3 above;
- b) to reproduce and distribute the documents and press releases needed by the Conference;
- c) to work as secretaries, data input clerks, typists, clerks, messengers, conference room ushers, drivers, etc.

Detailed requirements for local personnel are specified in Annex III hereto attached.

3. The Government shall arrange at its own expense, at the request of the Executive Secretary of the secretariat of the Convention, for some of the local staff referred to in paragraph 2 above, to be available before the opening and after the closing of the Conference, as required by the secretariat.

4. The Government shall arrange at its own expense, at the request of the Executive Secretary of the secretariat of the Convention, for adequate numbers of the local personnel referred to in paragraph 2 above to be available in order to maintain such night services as may be required in connection with the Conference.

#### Article 9

##### *Financial arrangements*

1. The Government, in addition to the financial obligations provided for elsewhere in this Agreement, shall bear the actual additional costs directly or indirectly involved in holding the Conference in The Hague rather than at Bonn. Such costs, which are provisionally estimated at approximately US\$ 974,138 shall include but not be restricted to, the actual additional costs of travel and staff entitlements of the officials of the secretariat of the Convention and other United Nations officials assigned to plan for or attend the Conference (see Annex V) as well as the costs of shipment of equipment and supplies not readily available locally in accordance with Article 3, paragraph 5 and, as appropriate, Annex II. Arrangements for the travel of the secretariat of the Convention officials and other officials of the United Nations required to plan for or service the Conference and for the shipment of any necessary equipment and supplies shall be made by the secretariat of the Convention in accordance with the Staff Regulations and Rules of the United Nations and its related administrative practices regarding travel standards, baggage allowances, subsistence payments and terminal expenses.

2. The Government shall, no later than 1 June 2000, deposit with the secretariat of the Convention the sum of US\$ 974,138 representing the total estimated costs referred to in paragraph 1, and as detailed in Annex IV. If necessary, the Government shall make further advances as requested by the secretariat of the Convention so that the latter will not at any time have to finance temporarily from its cash resources the extra costs that are the responsibility of the Government.

3. The deposit and the advances required by paragraph 2 shall be used only to pay the obligations of the secretariat of the Convention in respect of the Conference.

4. After the Conference, the secretariat of the Convention shall give the Government a detailed set of accounts showing the actual additional costs incurred by the secretariat of the Convention and to be borne by

the Government pursuant to paragraph 1. These costs shall be expressed in United States dollars, using the United Nations official rate of exchange at the time the payments are made. The secretariat of the Convention, on the basis of this detailed set of accounts, shall refund to the Government any funds unspent out of the deposit or the advances required by paragraph 2. Should the actual additional costs exceed the deposit, the Government shall remit the outstanding balance within two months of the receipt of the detailed accounts.

The final accounts shall be subject to audit as provided in the Financial Regulations and Rules of the United Nations, and the final adjustments of accounts shall be subject to any observations which may arise from the audit carried out by the United Nations Board of Auditors, whose determination shall be accepted as final by both the secretariat of the Convention and the Government.

#### Article 10

##### *Liability*

1. The Government shall be responsible for dealing with any action, claim or other demand against the secretariat of the Convention, the United Nations or their officials and arising out of:

- a) injury to persons or damage to or loss of property in the premises referred to in Article 3 that are provided by or are under the control of the Government;
- b) injury to persons or damage to or loss of property caused by, or incurred in using, the transport services referred to in Article 7 that are provided by or are under the control of the Government;
- c) the employment for the Conference of the personnel provided by the Government under Article 8.

2. The Government shall indemnify and hold harmless the secretariat of the Convention, the United Nations and their officials in respect of any such action, claim or other demand, unless the Parties agree that such injury or damage was caused due to gross negligence or wilful misconduct on the part of personnel of the secretariat of the Convention or the United Nations.

#### Article 11

##### *Privileges and immunities*

1. The Convention on the Privileges and Immunities of the United Nations, adopted by the General Assembly on 13 February 1946, to which the Kingdom of the Netherlands is a party, shall be applicable, *mutatis mutandis*, in respect to the Conference. In particular the representatives of the Parties, referred to in paragraph 1 (a) of Article 2 above, shall enjoy the privileges and immunities provided under Article IV of

the Convention on the Privileges and Immunities of the United Nations, the officials of the secretariat of the Convention and other United Nations officials performing functions in connection with the Conference shall enjoy the privileges and immunities provided under Articles V and VII of the Convention on the Privileges and Immunities of the United Nations, and any experts on missions for the United Nations in connection with the Conference shall enjoy the privileges and immunities provided under Articles VI and VII of the Convention on the Privileges and Immunities of the United Nations.

2. The representatives of observer States, referred to in paragraph 1 (b) of Article 2 above, shall enjoy the privileges and immunities provided under Article IV of the Convention on the Privileges and Immunities of the United Nations.

3. The representatives of the specialized agencies and the International Atomic Energy Agency shall enjoy the privileges and immunities provided by Article VI of the Convention on the Privileges and Immunities of the Specialized Agencies of 21 November 1947 or Article VI of the Agreement on the Privileges and Immunities of the International Atomic Energy Agency of 1 July 1959, as appropriate.

4. The other observers referred to in paragraph 1 (d) and (e) of Article 2 above shall enjoy immunity from legal process in respect of words spoken or written and any act performed by them in connection with their participation in the Conference.

5. The personnel provided by the Government under Article 8, above, shall enjoy immunity from legal process in respect of words spoken or written and any act performed by them in their official capacity in connection with the Conference.

6. Without prejudice to the preceding paragraphs of the present Article, all persons performing functions in connection with the Conference, including those referred to in Article 8 and all those invited to the Conference, shall enjoy such privileges, immunities and facilities as are necessary for the independent exercise of their functions in connection with the Conference.

7. All persons referred to in Article 2 shall have the right of entry into and exit from the Kingdom of the Netherlands, and no impediment shall be imposed on their transit to and from the Conference area. They shall be granted facilities for speedy travel. Visas and entry permits, where required, shall be granted free of charge and as speedily as possible, provided that the general conditions regarding entry are fulfilled.

8. The Conference premises and access thereto shall be subject to the authority and control of the secretariat of the Convention with assistance by the Government as specified in Article 5 above. The premises shall be inviolable for the duration of the Conference, including the preparatory stage and the winding-up.



9. The Government shall allow the temporary importation, tax-free and duty-free, of all equipment, including audio, video, photographic and other technical equipment accompanying representatives of information media, and shall waive import duties and taxes on supplies necessary for the Conference. It shall issue without delay any necessary import and export permits for this purpose if necessary.

#### Article 12

##### *Settlement of disputes*

Any dispute between the secretariat of the Convention and the Government concerning the interpretation or application of this Agreement that is not settled by negotiation or other agreed mode of settlement shall be referred at the request of either party for final decision to a tribunal of three arbitrators, one to be named by the Secretary-General of the United Nations, one to be named by the Government and the third, who shall be the Chairman, to be chosen by the first two arbitrators. If either party fails to appoint an arbitrator within 60 days of the appointment by the other party, or if these two arbitrators should fail to agree on the third arbitrator within 60 days of their appointment, the President of the International Court of Justice may make any necessary appointments at the request of either party. However, any such dispute that involves a question regulated by the Convention on the Privileges and Immunities of the United Nations shall be dealt with in accordance with section 30 of that Convention.

#### Article 13

##### *Final provisions*

1. This Agreement may be modified by written agreement between the Secretariat of the Convention and the Government.

2. This Agreement shall enter into force on the date of signature and shall remain in force for the duration of the Conference and for a period thereafter as is necessary for all matters relating to any of its provision to be settled. The total duration of the agreement however shall not exceed one year.

DONE at New York, this 28th day of April, two thousand.

*For the Kingdom of the Netherlands*

(sd.) J. PRONK

H.E. Jan Pronk

Minister for Housing, Spatial Planning and  
the Environment

*For the secretariat of the United Nations Framework Convention on Climate Change*

(sd.) M. ZAMMIT CUTAJAR

Mr. Michael Zammit Cutajar

Executive Secretary

---

## **Annex I**

### Premises

The Government will make available, at no expense to the UNFCCC, conference rooms, office and other space inside the premises, as described in detail below, and at dates to be discussed and finalized at a later stage. The fire safety equipment and the number of emergency exits will follow the standards required in The Netherlands.

#### 1. Conference Rooms

- a) Plenary I, with the following capacity and equipment:
  - (i) 186 Parties at tables; 2 seats per delegation; 2 advisers' seats behind, with a total of 186 microphones;
  - (ii) 8 observer States at tables, 1 seat per delegation, 1 adviser seat behind, with a total of 8 microphones;
  - (iii) 65 seats at tables for UN bodies, specialized agencies and IGOs, and 5 seats for NGOs; with a total of 70 microphones;
  - (iv) 300 to 500 additional seating for Press, and NGOs;
  - (v) 12 seats at the Presidency table with a row of advisers' seats behind, table wired for reception of interpretation, one optical telephone and access to the LAN;
  - (vi) 2 x 8 seats at table near the podium for conference officers and staff, wired for reception of interpretation, one optical ring telephone and access to the LAN;
  - (vii) Simultaneous interpretation system for the six languages of the Conference, and sound recording (English and the "floor"). Each interpretation booth shall have the capacity to switch to all seven channels (the "floor" i.e. the speaker – plus each channel). The Arabic and Chinese booths require a system whereby the interpreters can override either the English or French booth so that the Arabic and Chinese interpreters can work into those languages without physically moving to either booth;
  - (viii) Area inside the room for documents distribution with shelving or pigeon holes;

- b) Plenary II, with the following capacity and equipment:
  - (i) 194 delegations at tables; 1 seat per delegation; 1 adviser's seat behind, with a total of 97 microphones;
  - (ii) 65 seats at tables for UN bodies, specialized agencies, IGOs, and 5 seats for NGOs; with a total of 35 microphones;
  - (iii) 100 additional seating for press, official guests and NGOs;
  - (iv) 12 seats at the Presidency table with a row of advisers' seats behind, table wired for reception of interpretation, one optical telephone and access to the LAN;
  - (v) 2 x 8 seats at table near the podium for conference officers and staff, wired for reception of interpretation, one optical telephone and access to the LAN;
  - (vi) Simultaneous interpretation system for the six languages of the Conference, and sound recording (English and the "floor"). Each interpretation booth shall have the capacity to switch to all seven channels (the "floor" i.e. the speaker – plus each channel). The Arabic and Chinese booths require a system whereby the interpreters can override either the English or French booth so that the Arabic and Chinese interpreters can work into those languages without physically moving to either booth;
  - (vii) Area inside the room for documents distribution with shelving or pigeon holes.
- c) One Conference room with seating capacity for 300, equipped for simultaneous interpretation from and into 3 languages with a podium.
- d) Two Conference rooms with seating capacity for 200, equipped for simultaneous interpretation from and into 3 languages with a podium, including a Press Conference room.
- e) One Conference room with seating capacity for 150, equipped for simultaneous interpretation from and into 3 languages with a podium.
- f) Five Conference rooms with seating capacity for 100 each and a podium. Two of the rooms should be equipped for simultaneous interpretation from and into 3 languages.
- g) Five small meeting rooms each equipped with sound system, 20 seats at the table and 1 or 2 advisers row.
- h) Three meeting rooms each equipped with sound system with seating capacity for 30 persons.

## 2. Office and other space

- a) Secretariat: approximately 60 offices;
- b) One server room;
- c) Interpreters' lounge: (approximately 40 m<sup>2</sup>): Should contain a lounge for 20 people as well as a separate office space for the Chief Interpreter and a Secretary;
- d) Documents reproduction area;
- e) Documents distribution: (approximately 150 m<sup>2</sup>): to be set up in an easily accessible place;

- f) Registration area: for participants and press at the entrance of the Conference Centre;
- g) Two Computer Centres with access to Internet: for delegates space for 100 computers; for press space for 50 computers;
- h) Business Centre with card and coin operated telephones, fax, modem and photocopy service;
- i) Office for the G77 & China (approximately 40 m<sup>2</sup>): equipped with 2 desks and a meeting table for 8 people;
- j) Security room with lockers;
- k) Information booth: Main Lobby (equipped with phone, fax, computer, printer, small photocopier);
- l) Meditation room;
- m) Office space for Delegations (commercial on a first-come-first-served basis);
- n) Media Centre: To include facilities and sufficient space to cover the needs of the representatives of media (now expected to be between 3,000 and 5,000): such as TV/Radio Broadcast Centre, Press working area with communication facilities, press accreditation, press information counters, and offices for the media liaison. For detailed requirement see Annex IV.

---

## Annex II

### Equipment and supplies

The Government of The Netherlands will, at no expense to the UNFCCC, provide the equipment and supplies listed in this Annex. The exact numbers of items listed below need to be finalized in the period immediately before the Conference, and thus a certain level of flexibility in their provision will be available. All equipment and supplies shall be provided with instructions, keyboards and controls in English, unless otherwise stated.

#### 1. Communications

- a) Telephone System
  - (i) All offices will be furnished with telephones according to the numbers of people occupying each office. The specifications of the telephone facility will include: display, direct access memory, call forwarding, call ID, group conferencing, call waiting, speaker phones, operators assisted, passwords protected international dialing, direct incoming calls from the outside; analog/digital connection, possibilities to block access to long distance calls. Some telephones will be fitted with "secretary-boss" functions;
  - (ii) The Government will make available a central telephone and tele-

fax number, that will be attended by a local, English-speaking telephone operators one month before the start of the Conference. These numbers will be advertised to all participants well in advance.

b) Telefax System

Approximately 11 state of the art, high-speed, plain paper, telefax machines.

c) Cellular phones

Approximately 45 cellular phones with English display, 10 of which shall have international access;

d) Pagers

Approximately 20 pagers to be reachable within the Conference facilities. If not available, then the cellular phones shall be increased;

e) Portable hand held radios (Walkie-talkies)

Approximately 30 portable hand held radios, to cover the entire Conference facilities, and 1 unit with dual frequencies (police frequency) for the UN Control & Operations Centre.

## 2. Computer and Internet Communications

a) Conference venue fully networked as a Local Area Network, including cabling (100 MBS). (For detailed LAN connection, please see details.)

b) Server room for LAN hardware.

c) Server room for Internet communications hardware and patch panel.

d) 4 dedicated servers having Microsoft NT operating system (4.0 or higher) (3 with at least 350MHz, 512MB RAM, 4x5GB hard disks in each with RAID5 and SCSI of which 1 has a backup DLT device; 1 with 1GB RAM or 500MHz dual processors and 1x5GV hard disks with RAID5 SCSI).

e) 300 computers (PCs) with Windows 98 (or higher) for secretariat, delegates and observers (500MHz, 128MB RAM, 4GB HD or larger) and 50 for media.

f) Printers

(i) 20 laser printers (high volume similar to Hewlett Packard 8000) (includes media);

(ii) 20 laser printer (desktop similar to Hewlett Packard LaserJet 2100);

(iii) 1 color laser printers (similar to Hewlett Packard LaserJet);

(iv) 2 scanners.

h) Internet Communications and Web Site.

(i) 2–6MBit/s Internet connection with router (1–2 Cisco 2511 or higher);

(ii) Internet Service Provider account/or mirroring COP 6 website;

(iii) Webcasting equipment (2 Digital camcorders, video editing equipment, Real Audio/Video Server software (G2));

- (iv) 2 Power Macintosh computers (300MHz or higher).
- i) Qualified technical support to install LAN, servers, PCs and other equipment as well as provide support throughout the event. Helpdesk service for delegates and media.
- j) 150 licenses MS Office 2000, 100 licenses Lotus Notes and Domino Enterprise server, 300 licenses McAfee anti-virus, 1 Veritas Backup Exec, and Ghost 2000.
- k) 2 analogue telephones with modems, 2 ISDN lines and modems in server room.

### 3. Video

- a) Multi system VCR and Monitor
  - (i) Two units, each including a multi-system VCR and a monitor.
- b) Overhead projection
  - (i) 10 LCD computer projectors
  - (ii) Ten units of standard overhead projectors
- (iii) Three units of 35mm slide projectors.
- c) CCTV/Internet/Video Conferencing
  - (i) State-of-the-art closed circuit TV system will be installed to film events in the two Plenaries and selected conference rooms, as well as to display the programme of meetings.
  - (ii) CCTV monitors shall be made available throughout the Conference site, including in selected offices of the secretariat.
  - (iii) A facility to listen or watch the proceedings in the Plenary rooms shall be provided, to allow staff to listen to the proceedings in their offices.

### 4. Photocopying machines

- a) 10 small, desktop copiers;
- b) 12 Medium-speed (50 copies/min.), double sided, with sorter;
- c) 1 Medium-speed colour copier, double sided, with sorter;
- d) 8 Heavy duty photocopying machines (minimum 100 double sided sheets per minute, with sorting, for documents reproduction). Technical support for all photocopying equipment (24 hour service).

### 5. Security System

- a) Radio Communications System

The Radio Communications System for Security shall allow individual security officers to communicate by portable radio. Preferably the network shall be supported by a repeater station allowing communication with all remote corners of the conference centre. In case such a repeater station could not be installed the Government should provide for a communications control centre to be manned on a 16-hour basis by

English-Dutch local staff. The system shall have 24 individual radio units and the central station.

- b) 6 units of walk-through metal detectors.
- c) 6 units of hand-held metal detectors.
- d) 3 units of X-ray machines for hand bags.
- e) 1 unit of Explosive Sniffer Device.
- f) Closed circuit TV in the office of UN Security – connected to the Control Centre.
- g) 3 units of loud-hailer.
- h) 20 metal barriers or special ropes with supports to be used inside the building for securing areas.
- i) 1 safe for keeping found articles.

#### 6. Furniture Requirements

- All offices shall be furnished with desks with lockable drawers, chairs plus extra chairs for visitors, lamps, wastepaper baskets, etc. according to the number of people occupying each office. Each office shall have at least one lockable cabinet with shelves and one lockable coat cupboard. Printers and typewriters should be on a separate table.
- Offices shall be equipped to reflect the rank/UN grade of the occupant, ie. director, professional staff member, or general services staff member.

#### 7. Cars

The Government of The Netherlands will provide 1 car, for the use of the Executive Secretary of the UNFCCC, and 2 minibuses (capacity of 10 passengers each) with drivers to the Secretariat, available on a 24-hour basis.

---

### **Annex III**

#### Local Staff<sup>1)</sup>

The Government of The Netherlands shall, at no expense to the UNFCCC, provide the following local staff:

- 16 Secretaries (fluency in English, some also in French);
- 16 Information desk clerks, including 8 Press information assistants (fluency in English, and between them cover as many UN languages as possible);

---

<sup>1)</sup> Job descriptions, the exact number and a detailed schedule of work for the above will be provided by the Secretariat, as required.

- 24 Registration clerks, including 8 Press Accreditation assistants (fluency in English, and between them cover as many UN languages as possible);
- 12 Assistant Conference Officers (fluency in English, and between them cover as many UN languages as possible);
- 12 Documents Distribution Clerks;
- 24 Documents Reproduction Clerks (to work in 3 shifts);
- 28 Messengers (working knowledge of English); including 2 document and 2 reproduction clerks for media;
- 5 Drivers;
- 12 Computer Centre support staff (fluency in English, and between them cover as many UN languages as possible);
- 2 Telephone Operators (fluency in English);
- 1 Security Supervisor (fluency in English);
- 20 General purpose security officers with good knowledge of English;
- 6 Metal detector operators;
- 3 X-ray operators;
- 4 Audio visual assistants;
- 12 Interns;
- 10 Internet broadcast assistants

---

#### **Annex IV**

##### Media Coordination: Requirement Paper

##### Services, Facilities and Office Space

##### International Broadcasting Center (IBC)

1. The host Government should provide an International Broadcasting Centre (IBC) providing international and national broadcasting corporations with live video and audio feeds from conference rooms and press conferences; facilities for recording, copying and editing in standard European (PAL/SECAM) formats as well as conversion into US standard (NTSC) format; and adequate facilities for worldwide distribution of video and audio feeds through arrangements with national broadcasting institutions, the European Broadcasting Union (EBU) or other arrangements as appropriate.

2. The IBC should provide adequate space to accommodate the following facilities:

- Television Control Room. All TV signals should go to a Television Control Room in the IBC, from where it would be sent to satellite channels, local TV stations and CCTV monitors throughout the Conference



Centre, and where it would be recorded and copied as required. UNTV should receive recorded coverage of main events, free of charge.

- Video Editing Room. One self-contained Video Editing Room should be available for use by television broadcasters in the IBC.

- Radio Studio. A Radio Studio with basic equipment and furniture, linked to a Control Room should be established in the IBC for use by accredited radio correspondents. The Radio Studio should have editing capacity and the ability to feed for line transmission (international dialing facility), as well as incoming feeds from the Plenary in floor language and in English and patchable feeds from the audio control room. There should also be a high-speed cassette copying facility for use by radio correspondents.

- TV/Radio Services Booking Office. A Booking Office for TV and radio services should be established in the IBC to receive and process coverage requests from accredited broadcasting clients, as well as from delegations, and to receive and process requests for satellite lines.

- Work Space for TV/Radio Correspondents. A work area divided into (lockable) cubicles to accommodate some 20 television broadcasters and some 20 radio broadcasters should be provided in the IBC. Each cubicle should have an average size of 8–10 sqm and should be equipped with basic furniture (tables, chairs, one lockable cupboard), video and audio feeds from the Control Room for TV broadcasters and audio feeds from the Control Room for radio broadcasters. Sufficient electricity should be installed in these cubicles to allow for a total of 40 power drops at 220 V and 20 Amps, each with four plugs to each drop and each drop on a separate breaker. Optionally, larger work areas should be provided, on an exceptional basis and in consultation with the Media Coordinator, to major national TV/Radio broadcasters or major international TV broadcasters, e.g. CNN. The cubicles will be provided free of cost and assigned, upon request, by the Media Coordinator.

3. The IBC must be accessible 24 hours a day, from 12–25 November 2000.

#### Television Services

4. Arrangements should be made by the host Government with a major national Television Broadcaster to act as the official television agent for the Conference. Under this arrangement, camera teams of the official agent would have the exclusive rights to cover live all proceedings of the Conference. [Other TV teams may be admitted temporarily for coverage of individual speakers or commentaries from stand-up positions.] In order to satisfy TV coverage needs from other national and international networks, the official agent should provide the following services:

- Gavel-to-gavel television coverage with at least three fixed camera positions and one ENG camera from Plenary I and with at least one camera position from the Press Conference Room;
- Television coverage of NGO and other side events, as required;
- Television coverage of special events by ENG crew, as required;
- Feeding of live audio and video signals (through optical fibre cables) to IBC, free of cost, for use by other television and radio teams based at the IBC and to UNTV, as required. The audio signal fed to the IBC should be the original (floor) language and the English interpretation;
- Provision and operating of all necessary equipment for world-wide distribution of that signal, in cooperation with distribution organization (e.g. EBU) and as requested by television and radio teams, on the understanding that line or satellite costs will be charged by the official agent to the broadcasting clients at standard international communications costs;
- Provision of closed-circuit TV transmissions (CCTV) to large screens and/or a sufficient number of TV monitors in specified areas including, in particular, the Press Working Area;
- Equipment and operation of the Television Control Room, the Video Editing Room, the Radio Studio, the TV/Radio Services Booking Office, as well as the TV cameras providing feeds from the Plenary and the Press Conference Room.

5. A small TV Interview Room/Facility with minimal props including a conference logo, three chairs and a small table, should be available for television broadcasters, possibly close to Plenary I.

6. The host Government will provide the necessary technical staff for the operation of these facilities, as required, either through the official TV agent or other arrangements it deems appropriate.

#### Radio Services

7. All proceedings in Plenary I as well as in the Press Conference Room should be recorded in floor language and English on audio cassettes.

8. To enable radio correspondents to record proceedings from plenary meetings and press conferences, audio mult boxes (sound distribution boxes) should be provided in

- a segment of the press gallery/area in Plenary I;
- in the Press Conference Room, as well as
- in the Press Working Area, next to large CCTV screens.

Each mult box system should provide the following outputs: 10 English, 10 French and 20 Floor.

9. (For audio feeds to be provided in the IBC to work cubicles, recording, copying, editing, use of Radio Studio and technical staff, see paras. 1–2 and 6.)

#### Photographic Services

10. A local commercial photographer should be encouraged to set up facilities for distribution of photographs from the Conference, both in the Press Area, as well as in the lounge of the Plenary Hall. While a limited number of prints, processed as quickly as possible, in both colour and black & white should be provided free of charge for distribution to the press, special photographic services upon request of delegations or NGOs should be provided on a commercial basis.

#### Press Conference Room

11. Equipment and facilities of the Press Conference Room should include a podium (place for 6 speakers), a conference logo backdrop, sufficient lighting for TV coverage, 4 microphones, sound amplification and headphones, recording facilities, podiums to accommodate up to 20 TV cameras, audio mult boxes for sound distribution (10/10/20), space for press photographers (30), and seats for at least 150 accredited correspondents.

12. The use of the Press Conference Room will be for press conferences and briefings by Conference/UN officials, the Conference Spokesman, and by delegates and representatives of United Nations system agencies and programmes. The use of the Press Conference Room will be coordinated by the Conference Spokesman who will assign time slots. Non-governmental organizations and other interest groups should have their own facility for press meetings.

#### Media Information Desk

13. A Media Information Desk should be established in a central location (main lobby/lounge of Plenary I), preferably in the vicinity of the Press Conference Room, for the Media Liaison Officers to serve as a prime contact point for accredited media seeking information on the proceedings of the Conference and/or interviews with UN officials or delegates. It will also serve as a contact point for delegations requesting reservation of the Press Conference Room for their briefings.

#### Media Facilities in Meeting Rooms

14. The two Plenary Halls should have press areas or reserved seats for accredited media representatives (minimum 100 seats in Plenary I and 30 seats in Plenary II). In Plenary I audio mult boxes with sound output in English, French and Floor (see para. 8 above) shall be provided for radio journalists.

15. In Plenary I a stand-up position for 1–2 TV cameras should be provided. This position must have sound drops in the floor language.

16. It is important to ensure good placement for press photographers – close to the podium – in Plenary I and in the Press Conference Room.

#### Press Working Area

17. The Press Working Area should have working space and facilities for at least 400 accredited correspondents. These facilities should include:

- 400 desks with a sufficient number of chairs, to be provided free of charge to accredited media representatives. The work places should all have telephone and/or ISDN lines, fax and modem connection. A limited number of telephones (100) should be provided. Line charges should be at reasonable, international standard cost to be borne by correspondents.
- 50 PC workstations and 2 large printers, as well as 20 electric/manual typewriters with different keyboards (English/International, French);
- a communication centre with at least 20 telephones with modem connections and 10 fax machines for use by all accredited correspondents. Provision should be made to enable journalists to place collect calls as well as to receive calls from abroad and to use international credit cards;
- one large-screen and five smaller CCTV monitors to follow proceedings in the Plenary (headphones and special sound loop in the Press Working Area to allow correspondents to follow main proceedings of the Conference without increasing noise level in the Press Working Area);
- one large-screen and five smaller CCTV monitors for announcement of programme of meetings, events and press conferences;
- a loudspeaker system to be operated from the office of the Media Coordinator for announcements to the press.

18. A Press Documents Counter located in the Press Working Area will ensure timely distribution of press releases, information material and a selected number of Conference documents, including the Daily Journal, to media representatives. Texts of speeches will also be distributed at this Counter, if sufficient numbers are being made available by delegations.

19. Press releases, information notes and other communications to the media will be reproduced in a Press Reproduction Office located in or adjacent to the Press Working Area. This facility could be combined with the Press Documents Counter and will be for the exclusive use by Media Coordination and will not be available to press, delegates, or NGOs.

20. International wire agencies, including Reuters, Associated Press, Agence France Presse, EFE and a local Dutch news agency may be approached by the host Government with a view to obtaining free of charge news services to the Press Working Area, preferably on on-line monitors connected to printers.

21. In view of the long operating hours of the Press Working Area (minimum 9 a.m. through 10 p.m.), it would be highly recommendable to establish a Press Bar/Coffee Shop in the Press Area serving basic beverages and snacks, as required.

22. The following offices should be established in the Press Area:

- one office for the Media Coordinator (1),
- one office for the Secretary and Assistant to the Media Coordinator, as well as a Media Liaison Officer and one Messenger (4), one office for the Conference Spokesperson and his Secretary (2),
- one office for the Television Liaison and Radio Officers, as well as their A/V Liaison Assistants and one Messengers (8),
- one office for the Accreditation Officer and Assistants (4), (see para. 24),
- one office for the Host Government Press Liaison Officer and Assistants (4).

#### Press Accreditation

23. Press accreditation will be provided by the UN Accreditation Officer with the assistance of a Host Government Press Accreditation Liaison Officer. It is understood that the final decision on the granting of press accreditation to media applicants will rest with the Media Coordinator who will consult, as required, with the host authorities on the validity of press credentials. It is further understood that no multiple accreditation/registration for different capacities (media/NGO/Government representative) will be possible.

24. The Press Accreditation Counter located at the “Press Entrance” of the Conference site, should provide adequate space for at least 8 Accreditation Clerks. It should also offer sufficient space for allowing queues, security arrangements, and sufficient tables/stands for completing accreditation forms. At least one CCTV monitor showing the proceedings of the Conference and one monitor for programme/meetings

announcement should be installed at the press accreditation counter. The office for the Accreditation Officer and Assistants should be located adjacent to the Press Accreditation Counter.

### Annex V

Amount Expressed in US\$			
Conference secretariat (1)	Units	Unit Cost	Total Cost
DSA for 9 staff for 30 days (2)	270	182	49,140
DSA for 1 Coordinator (30 days The Hague)	30	209	6,284
DSA for 110 staff for 21 days	2,310	182	420,420
DSA for 6 Coordinators for 21 days	126	209	26,372
DSA for ASG for 25 days	25	255	6,370
Travel for 191 staff from Bonn & Geneva (by train or economy class air)	191	300	57,300
Travel for 2 staff from New York	2	700	1,400
DSA for 64 interpreters for 14 days (including travel time)	896	182	163,072
Terminal Expenses for 193 staff	193	108	20,844
Excess Baggage (193 staff, 10Kgs each)	193	100	19,300
<b>Estimated travel costs of staff to service COP 6</b>			<b>770,501</b>
<b>Miscellaneous</b>			
Shipment of documents, supplies from Bonn and Geneva			20,000
Replacement time for UN Security staff (based on actual of 1998)	12	—	18,000
Insurance coverage (Based on 1997 and 1998 actual expenditures)			5,000
<b>Estimated miscellaneous costst</b>			<b>43,000</b>
<b>Preparatory Travel</b>			
First preparatory mission (March 2000) 2 people for 7 days			
Travel	2	408	816
DSA/days	14	182	2,548
Terminal expenses	2	108	216
<b>Total</b>			<b>3,580</b>
Second preparatory mission (April 2000) 6 people for 7 days			
Travel	6	300	1,800
DSA/days	42	182	7,644

Terminal expenses	6	108	648
<b>Total</b>			<b>10,092</b>
Third preparatory mission (June 2000) 8 people for 7 days			
Travel	8	300	2,400
DSA/days	56	182	10,192
Terminal expenses	8	108	864
<b>Total</b>			<b>13,456</b>
Visit by the Executive Secretary and his team (3 people for 3 days)			
Travel	2	300	600
DSA/days for Executive Secretary	3	255	764
DSA/days for 2 team members	6	182	1,092
Terminal expenses	3	108	324
<b>Total</b>			<b>2,780</b>
<b>Estimated costs for preparatory missions</b>			<b>29,908</b>
<b>Total estimated costs</b>		<b>Sub-total 1</b>	<b>843,410</b>
Contingency (10% of above)			84,341
		<b>Sub-total 2</b>	<b>927,751</b>
5% Administrative support costs			46,388
<b>GRAND TOTAL</b>		<b>Total</b>	<b>974,138</b>
<b>Notes:</b>			
(1) Conference staff will include 191 staff members from UNFCCC in Bonn and Conference Services in Geneva, and 2 staff members from UN Headquarters in New York.			
(2) DSA is calculated at \$ 182 based on April 1999 (15% and 40% added for Coordinators and the Executive Secretary respectively).			

#### D. PARLEMENT

Het Verdrag behoeft ingevolge artikel 7, onderdeel c, van de Rijkswet goedkeuring en bekendmaking verdragen niet de goedkeuring van de Staten-Generaal alvorens in werking te kunnen treden.

G. INWERKINGTREDING

De bepalingen van het Verdrag zijn ingevolge artikel 13, tweede lid, op 28 april 2000 in werking getreden.

Wat het Koninkrijk der Nederlanden betreft, geldt het Verdrag alleen voor Nederland.

J. GEGEVENS

Van het op 26 juni 1945 te San Francisco tot stand gekomen Statuut van het Internationaal Gerechtshof, naar welk Hof in artikel 12 van het onderhavige Verdrag wordt verwezen, zijn de Engelse en Franse tekst geplaatst in *Trb.* 1971, 55 en de herziene vertaling in *Trb.* 1987, 114. Zie ook *Trb.* 1997, 106.

Van het op 26 juni 1945 te San Francisco tot stand gekomen Handvest van de Verenigde Naties, naar welke Organisatie onder meer in de preambule tot het onderhavige Verdrag wordt verwezen, zijn de gewijzigde Engelse en Franse tekst geplaatst in *Trb.* 1979, 37 en de herziene vertaling in *Trb.* 1987, 114. Zie ook, laatstelijk, *Trb.* 1998, 145.

Van het op 13 februari 1946 te Londen tot stand gekomen Verdrag nopens de voorrechten en immuniteiten van de Verenigde Naties, naar welk Verdrag in artikel 11, eerste lid, van het onderhavige Verdrag wordt verwezen, zijn tekst en vertaling bekendgemaakt in *Stb.* I 224. Zie ook, laatstelijk *Trb.* 1994, 210.

Van het op 21 november 1947 te New York tot stand gekomen Verdrag nopens de voorrechten en immuniteiten van de gespecialiseerde organisaties, naar welk Verdrag in artikel 11, derde lid, van het onderhavige Verdrag wordt verwezen, zijn de Engelse en Franse tekst alsmede de vertaling geplaatst in *Stb.* 1949 J 67. Zie ook, laatstelijk, *Trb.* 1994, 211.

Van het op 26 oktober 1956 te New York tot stand gekomen Statuut van de Internationale Organisatie voor Atoomenergie, naar welke Organisatie in het onderhavige Verdrag wordt verwezen, zijn de Engelse en Franse tekst alsmede de vertaling geplaatst in *Trb.* 1957, 50. Zie ook, laatstelijk, *Trb.* 1990, 51.

Van de op 1 juli 1959 te Wenen tot stand gekomen Overeenkomst inzake de voorrechten en immuniteiten van de Internationale Organisatie voor Atoomenergie, naar welk Verdrag in artikel 11, derde lid, van het onderhavige Verdrag wordt verwezen, is de Engelse tekst geplaatst in *Trb.* 1965, 49. Zie ook, laatstelijk, *Trb.* 1998, 228.

Van het op 9 mei 1992 te New York tot stand gekomen Raamverdrag van de Verenigde Naties inzake klimaatverandering, naar welk Verdrag onder meer in de preambule tot het onderhavige Verdrag wordt verwezen, zijn de Engelse en Franse tekst, alsmede de vertaling geplaatst in *Trb.* 1992, 189. Zie ook, laatstelijk *Trb.* 1999, 53.



In overeenstemming met artikel 19, tweede lid, van de Rijkswet goedkeuring en bekendmaking verdragen heeft de Minister van Buitenlandse Zaken bepaald dat het Verdrag zal zijn bekendgemaakt in Nederland op de dag na de datum van uitgifte van dit Tractatenblad.

Uitgegeven de *vijfde* juli 2000.

*De Minister van Buitenlandse Zaken,*

J. J. VAN AARTSEN