

**ADMINISTRATIVE ARRANGEMENT  
FOR THE IMPLEMENTATION OF THE AGREEMENT  
BETWEEN THE KINGDOM OF THE NETHERLANDS AND JAPAN  
ON SOCIAL SECURITY**

Pursuant to Article 22, paragraph 1(a) of the Agreement between the Kingdom of the Netherlands and Japan on Social Security, signed at [...] on the [...] of [...]200 , the competent authorities of the Kingdom of the Netherlands and Japan, have decided as follows:

**PART I  
GENERAL PROVISIONS**

**Article 1  
Definitions**

1. For the purposes of this Administrative Arrangement, “Agreement” means the Agreement between the Kingdom of the Netherlands and Japan on Social Security, signed at [...] on the [...] of [...]200 .
2. Any other term used in this Administrative Arrangement will have the same meaning given to it in the Agreement.

**Article 2  
Liaison Agencies**

Pursuant to Article 21, paragraph 1(b) of the Agreement, the following are designated as liaison agencies:

(a) for Japan:

- (i) for the National Pension and the Employees' Pension Insurance, the Social Insurance Agency;
- (ii) for the Mutual Aid Pension for National Public Officials, the Federation of National Public Service Personnel Mutual Aid Associations;
- (iii) for the Mutual Aid Pension for Local Public Officials and Personnel of Similar Status, the Pension Fund Association for Local Government Officials; and
- (iv) for the Mutual Aid Pension for Private School Personnel, the Promotion and Mutual Aid Corporation for Private Schools of Japan;

(b) for the Kingdom of the Netherlands:

- (i) for the application of Part II of the Agreement: Sociale verzekeringsbank (Social Insurance Bank), Amstelveen;
- (ii) as regards old-age, survivors' benefit and child benefit: Sociale verzekeringsbank (Social Insurance Bank), Amstelveen; and

(iii) as regards disablement benefit, sickness and maternity cash benefit and unemployment benefit:

Uitvoeringsinstituut Werknemersverzekeringen (Institute for Employee Benefit Schemes), Amsterdam.

## **PART II**

### **PROVISIONS CONCERNING THE APPLICABLE LEGISLATION**

#### **Article 3**

##### **Coverage of Employed and Self-employed Persons**

1. Where the legislation of a Contracting State applies to an employee or self-employed person pursuant to Article 7, paragraph 2 of Article 8 or Article 9 of the Agreement, the liaison agency of that Contracting State, upon request of the persons concerned, will issue a certificate stating that the employee or self-employed person is subject to the legislation and indicating the duration for which the certificate will be valid. The certificate shall be evidence that the employee or self-employed person is exempt from the legislation on compulsory coverage of the other Contracting State.
  
2. The liaison agency of a Contracting State which issues a certificate referred to in paragraph 1 of this Article will furnish a copy of the certificate, or information contained in the certificate if the liaison agencies of both Contracting States decide to do so, to the liaison agency of the other Contracting State as needed by the liaison agency of that other Contracting State.

## **PART III**

### **PROVISIONS CONCERNING BENEFITS**

#### **Article 4**

##### **Applications, Appeals and Declarations**

1. If a competent authority or competent institution of a Contracting State receives an application for a benefit, an appeal or any other declaration under the legislation of the other Contracting State pursuant to Article 25 of the Agreement, that competent authority or competent institution of that Contracting State will send without delay, through its liaison agency, that application, appeal or declaration to the liaison agency of the other Contracting State, indicating the date on which it has been received.
2. With respect to an application, the competent institution of the first Contracting State will provide, through its liaison agency, the liaison agency of the other Contracting State with any available information in its possession, which may be necessary for the competent institution of that other Contracting State to determine entitlement to the benefits.
3. The competent institution of the Contracting State which receives an application that was first filed with a competent institution of the other Contracting State will, upon the request of the competent institution of that other Contracting State, provide without delay, through its liaison agency , the liaison agency of that other Contracting State with any available information in its possession, which may be necessary for the competent institution of that other Contracting State to determine entitlement to benefits.
4. When an application for benefits under the legislation of a Contracting State or any other declaration necessary for the payment of a benefit is submitted to the competent institution of the other Contracting State, that competent institution checks, within the limits of its authority, whether the documents attached to that application fulfilled the formalities of the

certifications issued by the relevant authority. The liaison agencies of both Contracting States decide upon the documents to be checked in a manner consistent with the laws and regulations under its authority.

5. In addition to the application and information referred to in paragraphs 1, 2 and 3 of this Article, the liaison agency of the first Contracting State will send to the liaison agency of the other Contracting State a liaison form which will indicate, in particular, the periods of coverage under the legislation of the first Contracting State.
6. When an application for benefits under the legislation of a Contracting State or any other declaration necessary for the payment of a benefit is submitted to the competent institution of the other Contracting State, the competent institution of that other Contracting State will inform the competent institution of that Contracting State that the identity of the claimant has been verified properly.

## **Article 5**

### **Medical Information Concerning the Disability of an Applicant or Beneficiary**

Upon request to the liaison agency of the other Contracting State, the competent institution of a Contracting State will provide, to the extent permitted by the legislation which it administers and by their other respective laws and regulations, through its liaison agency, available medical information in its possession concerning the disability of an applicant or beneficiary.

## **PART IV**

### **MISCELLANEOUS PROVISIONS**

#### **Article 6**

##### **Exchange of Statistics**

The liaison agencies of the Contracting States will exchange statistics each year regarding the payments which each has made and the certificates issued under the Agreement.

#### **Article 7**

##### **Forms and Detailed Procedures**

The liaison agencies of the Contracting States will mutually decide upon the forms and detailed procedures necessary to implement the Agreement in cooperation with the competent authorities.

#### **Article 8**

##### **Entry into Effect**

1. This Administrative Arrangement will take effect on the date of entry into force of the Agreement and will remain in effect while the Agreement remains in force.
2. The competent authorities may notify each other, in writing, of changes in the names of the liaison agencies without the need to modify the Administrative Arrangement.

**DONE** in duplicate at [...], this [...] day of [...], [...] in the English language.

**FOR THE COMPETENT AUTHORITY  
OF THE NETHERLANDS**

**FOR THE COMPETENT  
AUTHORITIES OF JAPAN**

Minister for Social Affairs and  
Employment

National Police Agency

Ministry of Internal Affairs and  
Communications

Ministry of Finance

Ministry of Education, Culture,  
Sports, Science and  
Technology

Ministry of Health, Labour and  
Welfare